

LITCHFIELD CAPITAL IMPROVEMENTS COMMITTEE
REGULAR MEETING
TUESDAY, NOVEMBER 17, 2015
LITCHFIELD TOWN OFFICE BUILDING – 7:00 P.M.

Call to Order: Chairman David T. Wilson called the meeting to order at 7:06 p.m.

Present: David T. Wilson, Leo Paul, Jr., James Koser, Edwin Evers

Absent: Frank Simone, David W. Wilson, Interim Finance Director Amaechi Obi

Approve Minutes

a) Regular 12/16/14 (tabled): Motion: L. Paul moved to approve the regular meeting minutes of 12/16/14, and J. Koser seconded. All voted aye except J. Koser, who abstained because of absence, and the motion carried.

b) Regular 11/10/15: Motion: L. Paul moved to approve the minutes of 11/10/15 and J. Koser seconded. All voted aye except E. Evers, who abstained because of absence, and the motion carried.

Review Requests and Set Meeting Schedule for Departments

Chairman D. Wilson said that so far there are submittals from Fire & EMS, Board of Education, Park & Recreation and Land Use. They looked at Park & Recreation first, and found a new request for Community Field repaving and repainting of the basketball courts (\$32,000) for 2016/17. They have \$300,000 of existing money.

They then looked at Land Use and determined the \$100,000 for POCAD on Form B should be split in half between the existing column and 2016/17.

Next they looked at the Board of Education requests. D. Wilson said \$52,500 is a lot of money and wanted a further breakdown on the use and costs of the film and cameras request. L. Paul questioned the narrative and reason for request detail on the telephone replacement request and D. Wilson the two-year implementation.

Ed Evers reviewed the Fire and EMS package. The balance for Townwide airpucks mandated for completion this year is \$420,000. Litchfield Fire Department bathroom upgrade remainder is \$120,000 due to the prevailing wage requirements on jobs over \$100,000, which almost doubled the total cost of the job. The hall roof began leaking last year and has had a \$2,600 repair in October 2015 that they expect will last until next summer. The whole roof on the rest of the old firehouse was done in 1985, so it's all the same age. The quote to do the hall roof was \$100,000 and air conditioning for the hall came to \$165,000. D. Wilson suggested building a gable roof over the existing flat roof. Another suggestion from E. Evers was to redo the flat roof at \$110,000 to include supports for the AC units and push out the air conditioning job until a future year. The new roof would be a rubber membrane over foam, tapered toward the drains. L. Paul said \$650,000 looks like the minimum for 2016/17 Fire & EMS total request.

The group agreed that the requests need to be received in a timely manner, and especially Public Works, since all other determinations hinge on its requests. Mr. Paul said there is one project that has to be scheduled or risk losing State funding.

D. Wilson said the following departments will be invited to present at the next meeting on December 2, 2015: Park & Rec, Land Use, Board of Ed, and Fire & EMS. The absolute final day for capital request submissions will be December 2, 2015.

Adjournment: Motion: J. Koser moved to adjourn at 8:03 p.m. and E. Evers seconded. All voted aye and the motion carried.

Leo Paul, Jr.
Secretary